



Note: These conditions are supplemental to the ordinary conditions of hire of the Guideacres site.

1. You, the hirer, will be responsible for ensuring; compliance with COVID-19 Guidelines as issued by Girlguiding UK, that all risk assessments have been completed and Commissioner approvals have been obtained.
2. You will provide a copy of your signed and approved risk assessment to the Guideacres Booking Secretary. If the risk assessment isn't provided, the visit will not be allowed to take place.
3. Access to facilities within the site are limited to:
 - The main field
 - Toilet block within Great Oaks (main building). Only one sink will be available for use at this time.
 - Access to the water stopcock in the 'wet room' (including toilets for leaders only)
4. There is no access to any other part of the building. Equipment and games are not available for use, so please ensure you bring all items that you will need for your visit. The 'shop' is also not operating at this time.
5. To enable social distancing whilst entering the toilet block appropriate signage is provided and a single flow to access and depart the toilets is in operation. To further maintain social distancing it is recommended that only one person uses the toilet at anyone time.
6. An alcohol based hand sanitiser is provided at the entrance to the toilet block and when exiting through the main entrance to the building.
7. You will be responsible for regularly cleaning the wash hand basin, toilets and door handles used during your period of hire and at the end of your stay using your own ordinary domestic products. Access to the 'cleaning cupboard' is not permitted.
8. Please note that no male toilets will be available on site during your visit.
9. To minimise the use of door handles it is recommended that the outside toilet door (entry) is wedged open and also the main door (exit).
10. All rubbish generated must be bagged and taken off site when you leave, including emptying the waste bins in the toilets. Bin liners are provided in the waste bins.
11. You will make sure that everyone likely to attend your activity or event understands that they **MUST NOT DO SO** if they or anyone in their household has had COVID-19 symptoms in the last 7 days, and that if they develop symptoms within 7 days of visiting the premises they **MUST** use the Test, Track and Trace system to alert others with whom they have been in contact.
12. The kitchen is not accessible and any food or drink must be provided by and for the group.
13. We have the right to close the site if there are safety concerns relating to COVID-19, for example, if someone who has attended the site develops symptoms or if it is reported that the Special Hiring Conditions above are not being complied with.
14. There is no access to the First Aid Room nor the First Aid Kit on site. Please make appropriate provision in your risk assessment and bring an appropriate First Aid Kit.



15. In the event of someone becoming unwell with suspected Covid-19 symptoms while at the site you should remove them to a designated safe area and implement appropriate action as per your risk assessment.
16. As not all facilities will be available on site a special price of £5 per hour will be applied up and till 13th September 2020 - please make your booking in the normal way. Full payment is requested one week prior to the visit.